



MOORE'S ACCOUNTING FIRM

A SUBSIDIARY OF MMS ACCOUNTING FIRM, INC.

We Offer:

Electronic payroll Filing	<u>Medical</u>	_____
	Prescriptions drugs	_____
Cash flow analysis	Co-payments	_____
	Insurance premium	_____
Bank loan assistance and representation	Other	_____

Tax return preparation and planning	<u>Taxes</u>	_____
	Property taxes	_____
Computer system consulting	Other	_____

Small business startups	Personal Property	_____
	DMV licenses	_____
	Other	_____
Management advisory service		_____
	<u>Interest</u>	_____
Benefits guidance	Mortgage 1st	_____
	Mortgage 2nd	_____
IRS audit representation	Other	_____

Service that's here when you need it:	<u>Child Care</u>	_____
	Name	_____
Phone calls returned in hours, not days	Address	_____
	Social Security #	_____
	Amount paid	_____
No charge for brief phone questions		
	You Must have Social Security Numbers for all dependents	
	You Must have receipts for each single contributions over \$250.00 cash for donations	
Pick-up and delivery of materials		
Consultations at your business		

Tax Deduction Checklist

<u>Miscellaneous</u>	_____
Union Dues	_____
Tax Preparation	_____
Safe Deposit Box	_____
Investment expense	_____
Others	_____

<u>Charitable Contributions</u>	_____
Cash	_____
Checks	_____

Non Cash	_____
Goodwill	_____

<u>Estimated tax payments</u>	_____
Federal	_____
State	_____